

Camera Kit Return Checklist

Count returned camera gear and accessories against the original checkout. Keep missing items and damage visible without an account or registration.

Return reference

Field	Value
Handoff / borrower	
Checked at	
Original checkout	

Count each item and accessory

Item / ID	Out	Returned	Outstanding	Return condition

Keep exceptions open

Item	Before	Return observation	Next action

Keep the original checkout. Do not close the handoff while items remain outstanding. Condition notes record observations, not a determination of liability.